

JJIS USER SECURITY REQUEST

FAX TO JJIS (808)-586-1097

JJIS Security is requested for:

_____ HYCF _____
 Print User Name ACID Agency Division/Section

- NEW USER (ADD TO JJIS) SECURITY PROFILE CHANGE
 REMOVE USER (DELETE FROM JJIS) NAME CHANGE ONLY

This user requires the following security, which is in accordance with the standards established by the JJIC for the user's Division/Section. (Place a check in the center for all that apply)

JJIS INQUIRY	
Supervisor (ZC0PCI09)	JUVENILE UPDATES (PAJJARR1, PAJJCHG1, PAJJCMP1, PAJJCHG1, PAJJCMP1, PAJJCRT1, PAJJDEM1, PAJJPGM1, PAJJRUN1)
JJIS UPDATE	
Clerical Staff (ZC0PCI01)	VARIOUS UPDATES (PAJJDEM1, PAJJCD1I, PAJJCD2U, PAJJCMP1, PAJJCRT1, PAJJDEM1, PAJJDEM2, PAJJFLG1, PAJJNT1, PAJJNT2, PAJJLOC1, PAJJMC1I, PAJJMC2U, PAJJPGM1, PAJJPGM2, PAJJPLP1, PAJJRUN1, PAJJRUN2, PAJJSTAT, PAJJVC1I, PAJJVC2U)
Facility Admin (ZC0PCI03)	VARIOUS UPDATES (PAJJARR1, PAJJAUD1, PAJJCD1I, PAJJCHG1, PAJJCMP1, PAJJCRT1, PAJJDEM1, PAJJNT1, PAJJNT3, PAJJVDE, PAJJMC1I, PAJJPGDE, PAJJPGM1, PAJJPLP1, PAJJRUN1, PAJJSTAT, PAJJVC1I)
Medical Doctor (ZC0PCI04)	VARIOUS UPDATES (PAJJARR1, PAJJCD1I, PAJJCHG1, PAJJCMP1, PAJJCRT1, PAJJDEM1, PAJJDEM2, PAJJNT1, PAJJNT2, PAJJLOC1, PAJJMC1I, PAJJMC2U, PAJJPGM1, PAJJPGM2, PAJJPLP1, PAJJPLP2, PAJJRUN1, PAJJVC1I)
Medical Staff (ZC0PCI05)	VARIOUS UPDATES (PAJJCD1I, PAJJCMP1, PAJJDEM1, PAJJDEM2, PAJJFLG1, PAJJNT1, PAJJNT2, PAJJMC1I, PAJJMC2U, PAJJPGM1, PAJJPLP1, PAJJPLP2, PAJJVC1I, PAJJVC2U)
Social Worker (ZC0PCI06)	VARIOUS UPDATES (PAJJARR1, PAJJCD1I, PAJJCD2U, PAJJCHG1, PAJJCMP1, PAJJCRT1, PAJJDEM1, PAJJDEM2, PAJJFLG1, PAJJNT1, PAJJNT2, PAJJLOC1, PAJJMC1I, PAJJMC2U, PAJJPGM1, PAJJPGM2, PAJJPLP1, PAJJPLP2, PAJJRUN1, PAJJRUN2, PAJJSTAT, PAJJVC1I, PAJJVC2U)
Social Worker Admin (ZC0PCI07)	VARIOUS UPDATES (PAJJARR1, PAJJCD1I, PAJJCD2U, PAJJCHG1, PAJJCMP1, PAJJCOMB, PAJJCRT1, PAJJDEM1, PAJJDEM2, PAJJERR1, PAJJFLDE, PAJJFLG1, PAJJNT1, PAJJLOC1, PAJJMC1I, PAJJMC2U, PAJJPGM1, PAJJPGM2, PAJJRUN1, PAJJRUN2, PAJJSTAT, PAJJSUS1, PAJJVC1I, PAJJVC2U)
Specialists & Director (ZC0PCI08)	VARIOUS UPDATES (PAJJARR1, PAJJCD1I, PAJJCHG1, PAJJCMP1, PAJJCRT1, PAJJDEM1, PAJJNT1, PAJJMC1I, PAJJPGM1, PAJJPLP1, PAJJRUN1, PAJJSTAT, PAJJVC1I)
Youth Corrections Supervisor (ZC0PCI10)	VARIOUS UPDATES (PAJJARR1, PAJJCD1I, PAJJCD2U, PAJJCHG1, PAJJCMP1, PAJJCRT1, PAJJDEM1, PAJJNT1, PAJJNT2, PAJJLOC1, PAJJMC1I, PAJJMC2U, PAJJPGM1, PAJJPLP1, PAJJPLP2, PAJJRUN1, PAJJVC1I, PAJJVC2U)
Juvenile Delete (ZC0PCI11)	JUVENILE DELETION (PAJJVDE)

CODES SHOWN ABOVE IN PARENTHESIS ARE USED BY DIT & JJIS SECURITY TO DEFINE THE USER'S SECURITY RIGHTS

 Agency Security Liaison Signature

 Date

----- **FOR THE USER AND THE USER'S SUPERVISOR** -----
 I have been trained in the use of the JJIS and I am aware of the strict confidentiality of Juvenile Offender information. I understand that it is a misdemeanor to gain or allow unauthorized access to JJIS information or to disseminate information in violation of 846D-7 HRS. I also understand that sharing of ID's or passwords is not allowed and that all users are accountable for any mis-use of JJIS data.

 User's Signature and Date

 User Supervisor's Signature and Date

When a users' ACID is suspended the Agency Security Liaison must call the Help Desk (529-3125) to reset it

JJIS SECURITY FORM JJISF-1 (OCTOBER 2004)