

# JJIS USER SECURITY REQUEST

FAX TO JJIS (808)-586-1097

JJIS Security is requested for:

\_\_\_\_\_  
Print User Name  
\_\_\_\_\_  
ACID  
\_\_\_\_\_  
KPD  
Agency  
\_\_\_\_\_  
Division/Section

- NEW USER (ADD TO JJIS)                       SECURITY PROFILE CHANGE  
 REMOVE USER (DELETE FROM JJIS)             NAME CHANGE ONLY

This user requires the following security, which is in accordance with the standards established by the JJIC for the user's Division/Section. *(Place a check in the center for all that apply)*

<b>JJIS INQUIRY</b>	
<b>General Inquiry 1</b> (Y70PCI01)	<b>DEMOGRAPHICS only</b> (PAJJDEM1)
<b>General Inquiry 2</b> (Y60PCI10)	<b>GENERAL INQUIRY 1 plus ARRESTS, OFFENSES, NOTES, PROGRAMS, APPREHENSIONS-(RAP) , STATISTICS</b> (PAJJARR1,PAJJCHG1,PAJJDEM1,PAJJJNT1,PAJJJNT2,PAJJJNT3,PAJJVDE,PAJJPGM1,PAJJPGM2,PAJJRUN1,PAJJRUN2)
<b>JJIS UPDATE</b>	
<b>Dispatch Update 1</b> (Y60PCI04)	<b>MISSING, WANTED, RUNAWAY</b> (PAJJDEM1, PAJJRUN1, PAJJRUN2)
<b>Dispatch Update 2</b> (Y60PCI08)	<b>Same as above plus ARREST/OFFENSE, PROGRAM, NOTE UPDATES</b> (PAJJARR1, PAJJCHG1, PAJJDEM1, PAJJJNT1, PAJJJNT2, PAJJRUN1, PAJJRUN2)
<b>Records Update</b> (Y60PCI09)	<b>Same as Dispatch 2 above plus DEMOGRAPHIC &amp; NOTES UPDATES, and JUVENILE DELETION</b> , PAJJARR1,PAJJCHG1,PAJJDEM1,PAJJDEM2, PAJJFLDE, PAJJFLG1,PAJJJNT1,PAJJJNT2,PAJJJNT3,PAJJVDE,PAJJPGM1, PAJJPGM2,PAJJRUN1, PAJJRUN2)
<b>Juvenile Services</b> (Y60PCI07)	<b>SAME AS Records Update above plus PROGRAM DELETION and NOTES ADMINISTRATION</b> ( PAJJAPP1,PAJJARR1,PAJJCHG1, PAJJDEM1, PAJJDEM2,PAJJFLDE,PAJJFLG1,PAJJJNT1,PAJJJNT2,PAJJJNT3,PAJJVDE, PAJJPGM1,PAJJPGM2,PAJJRUN1,PAJJRUN2)
<b>Juvenile Combines</b> (Y60PCI11)	<b>JUVENILE COMBINES</b> (PAJJCOMB)

CODES SHOWN ABOVE IN PARENTHESIS ARE USED BY DIT & JJIS SECURITY TO DEFINE THE USER'S SECURITY RIGHTS

\_\_\_\_\_  
Agency Security Liaison Signature

\_\_\_\_\_  
Date

----- **FOR THE USER AND THE USER'S SUPERVISOR** -----

*I have been trained in the use of the JJIS and I am aware of the strict confidentiality of Juvenile Offender information. I understand that it is a misdemeanor to gain or allow unauthorized access to JJIS information or to disseminate information in violation of 846D-7 HRS. I also understand that sharing of ID's or passwords is not allowed and that all users are accountable for any misuse of JJIS data.*

\_\_\_\_\_  
User's Signature and Date

\_\_\_\_\_  
User Supervisor's Signature and Date

When a user's ACID is suspended the Agency Security Liaison must call the Help Desk (529-3125) to reset it

JJIS SECURITY FORM JJSF-1 (FEBRUARY 2007)