

# JJIS USER SECURITY REQUEST

FAX TO JJIS (808)-586-1097

JJIS Security is requested for:

\_\_\_\_\_  
Print User Name

\_\_\_\_\_  
ACID

\_\_\_\_\_  
MPA  
Agency

\_\_\_\_\_  
Division/Section

- NEW USER (ADD TO JJIS)
- REMOVE USER (DELETE FROM JJIS)
- SECURITY PROFILE CHANGE
- NAME CHANGE ONLY

This user requires the following security, which is in accordance with the standards established by the JJIC for the user's Division/Section. *(Place a check in the center for all that apply)*

JJIS INQUIRY	
<b>General Inquiry</b> (YQ0PCI01)	<b>DEMOGRAPHICS, ARRESTS, OFFENSES, COMPOSITE, COURT INFO, FLAGS, PROGRAMS, APPREHENSIONS-(RAP SHEET)</b> (PAJJARR1, PAJJCHG1, PAJJCMP1, PAJJCRT1, PAJJDEM1, PAJJFLG1, PAJJPGM1, PAJJRAP1)
JJIS UPDATE	
<b>Update</b> (YQ0PCI03)	<b>PROSECUTOR UPDATE SCREEN</b> (PAJJPRU1)
<b>Other Corrections</b> (YQ0PCI04)	<b>JUVENILE &amp; FLAG DELETION</b> (PAJJFLDE, PAJJVDE)

CODES SHOWN ABOVE IN PARENTHESIS ARE USED BY DIT & JJIS SECURITY TO DEFINE THE USER'S SECURITY RIGHTS

\_\_\_\_\_  
Agency Security Liaison Signature

\_\_\_\_\_  
Date

----- *FOR THE USER AND THE USER'S SUPERVISOR* -----

*I have been trained in the use of the JJIS and I am aware of the strict confidentiality of Juvenile Offender information. I understand that it is a misdemeanor to gain or allow unauthorized access to JJIS information or to disseminate information in violation of 846D-7 HRS. I also understand that sharing of ID's or passwords is not allowed and that all users are accountable for any mis-use of JJIS data.*

\_\_\_\_\_  
User's Signature and Date

\_\_\_\_\_  
User Supervisor's Signature and Date

When a users' ACID is suspended the Agency Security Liaison must call the Help Desk (529-3125) to reset it

JJIS SECURITY FORM JJISF-1 (OCTOBER 2004)