

SUMMARY OF SPECIALTY AREAS

A. On an **attached statement**, provide a brief sample list of past assignments in relevant specialty areas to demonstrate experience, identifying for each:

- 1) Date of assignment
- 2) Subject property
- 3) Nature of the assignment (appraisal, consulting, market study, etc.)
- 4) Please provide a minimum of either two client letters of reference or two client contact names and phone numbers for each appraisal experience and brokerage experience, for a total of four letters of reference and/or client contact names and numbers.

In addition, please include a summary of your past performance on appraisals and brokerages in relevant specialty areas, including notes about **corrective actions** and responses to any notices of deficiencies, if any, regarding specific projects or problems, and capacity to accomplish the work in the required time in at least the last five years. References may be used to verify past performance on timeliness, ability to address corrective actions when needed, ability to work effectively and efficiently with clients, and general quality of work.

B. Complete items 1-3 below to summarize specialty areas of expertise.

1. Please indicate the number of properties for which you have provided appraisal services within at least the last TWO years in the following categories:

Residential Commercial Industrial Telecommunications (cell tower) leases
 Agriculture/Pasture Conservation Resort/Hotel Other

2. Please indicate the number of jobs for which you have provided appraisal services within at least the last TWO years in the following categories:

Fee valuations Leased fee valuations Leasehold valuations Ground rent reopenings
 Easements Remnants Arbitration services

3. Please indicate the number of properties for which you have provided brokerage services within at least the last TWO years in the following categories:

Residential Commercial Industrial Telecommunications (cell tower) leases
 Agriculture/Pasture Conservation Resort/Hotel Other

4. Do any of your company personnel hold certification for Federal Yellow Book Standards? Yes If so, how many? No

ERRORS AND OMISSIONS INSURANCE

DOES YOUR FIRM HAVE ERRORS & OMISSION (E&O) INSURANCE? <input type="checkbox"/> Yes <input type="checkbox"/> No		AMOUNT OF COVERAGE PER CLAIM	AMOUNT OF DEDUCTIBLE
IF YES, NAME OF INSURANCE COMPANY:	CHECK HERE IF ATTACHED: <input type="checkbox"/> CERTIFICATE OF INSURANCE	\$	\$

CERTIFICATION OF STATEMENT OF QUALIFICATIONS FORM CONTENTS

I certify that the foregoing is a true statement of facts, as of the following date: _____

PRINT NAME OF RESPONSIBLE PERSON:	PRINT TITLE OF RESPONSIBLE PERSON:	SIGNATURE:
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