

**NG JJIS – Screen design web conference
2008-08-28 Notes**

ATTENDEES

Kris Chung	HYCF Clerk Steno
Shauna Kamaka	HYCF Parole Officer
Keoni Yadao	HYCF Acting Corrections Supervisor 1
Melvea Hardy	HYCF Social Worker

Malick, Greg	JJIS
Nishizawa, Michelle	JJIS

Today's discussion covered: Overview of HYCF screens. The following was suggested.

SCREENS: HYCF and Juvenile History

- Discussed Security Profiles that can be set up individually.
- "Personal Info" tab: All schools (all private and public Hawaii schools) to be listed in dropdown; default to "Olomana".
- "Parent/Guardian" tab: scroll for multiples and have an ADD/REMOVE button
- "Social Worker" tab: scroll for multiples and have an ADD/REMOVE button; Move "Social Worker" tab before "Help" tab.
- "Commit" tab: take off social worker; show all charges; default "control" type to "Close"; provide ability to add/remove more problem types; move "commit" tab after parent/guardian
- "Movement" tab: tracked on HYCF preferred screen; take out "no. of days", add Notes section.
- "Discharge" tab: take "FURLOUGH" out of "type" drop down; default discharge type to "Family Court". Take out "Notify Victim?"; Change "Notified" drop down to have only Yes and No, default to No; cannot update unless notified is "Yes"; Add red warning (before Submit button) if Notified is "No".
- Add "Misconduct" tab between "Movement" and "Discharge" tabs? Or add to Juvenile History screen? Or both? All misconducts currently go to Access. Can they be entered to our screen and uploaded to Access?

- "Photograph" tab- Change buttons to say "Upload" and "Remove" only (not "Upload Photo" and "Remove Photo").
- Add "Additional Info" section on all tabs except "Photograph" tab. Change each "Additional Info" field to have different dummy data, reflecting that they are different fields.
- Ask Martha Tornei and/or Lisa Ginoza about showing medical information (suicidal history, mental health history, Drug Abuse information)
- Juvenile History Screen:
 - Add HYCF Misconduct Reports (violations, infractions)
 - Show current social worker in Commitment block.
 - View Social Worker from Staff section and from Commitment Area.
 - Add dates to Staff and Officer List from Commitment area.

NEXT MEETING: HYCF plans to participate in the Video conferences, the next being on Thursday, September 4, 2008 at 1:30 PM