

JJIS USER SECURITY REQUEST

FAX TO JJIS (808)-586-1097

JJIS Security is requested for:

_____ Family Court _____
Print User Name ACID Agency Circuit/Division/Section

- NEW USER (ADD TO JJIS)
- REMOVE USER (DELETE FROM JJIS)
- SECURITY PROFILE CHANGE
- NAME CHANGE ONLY

This user requires the following security, which is in accordance with the standards established by the JJIC for the user's Division/Section. (Place a check in the center for all that apply)

JJIS INQUIRY	
General Inquiry (ZG0PCI05)	DEMOGRAPHICS, ARRESTS, OFFENSES, COMPOSITE, COURT INFO, HYCF COMMIT DISCHARGE, MISSING WANTED, NOTES, FLAGS, PROGRAMS, STATISTICS, AUDIT SCREENS, APPREHENSIONS (RAP SHEET) (PAJJARR1, PAJJAUD1, PAJJC11, PAJJCHG1, PAJJCMP1, PAJJCRT1, PAJJDEM1, PAJJNT1, PAJJMC11, PAJJPGM1, PAJJPLP1, PAJJRAP1, PAJJRUN1, PAJJSTAT, PAJJTRN1, PAJJVC11)
JJIS UPDATE	
Letters of Apprehension	Same as above plus FLAG UPDATES (PAJJFLDE, PAJJFLG1)

CODES SHOWN ABOVE IN PARENTHESIS ARE USED BY DIT & JJIS SECURITY TO DEFINE THE USER'S SECURITY RIGHTS

Agency Security Liaison Signature

Date

ITD Security Liaison Signature

Date

----- *FOR THE USER AND THE USER'S SUPERVISOR* -----
I have been trained in the use of the JJIS and I am aware of the strict confidentiality of Juvenile Offender information. I understand that it is a misdemeanor to gain or allow unauthorized access to JJIS information or to disseminate information in violation of 846D-7 HRS. I also understand that sharing of ID's or passwords is not allowed and that all users are accountable for any mis-use of JJIS data.

User's Signature and Date

User Supervisor's Signature and Date

When a users's ACID is suspended the Agency Security Liaison must call the Help Desk (529-3125) to reset it

JJIS SECURITY FORM JJSF-1 (AUGUST 2006)