# JJIS USER SECURITY REQUEST

FAX TO JJIS (808)-586-1097

JJIS Security is requested for:

| _____ | _____ | KPA | _____ |
|---|---|---|---|
| Print User Name | ACID | Agency | Division/Section |

- ☐ NEW USER (ADD TO JJIS)
- ☐ REMOVE USER (DELETE FROM JJIS)
- ☐ SECURITY PROFILE CHANGE
- ☐ NAME CHANGE ONLY

This user requires the following security, which is in accordance with the standards established by the JJIC for the user's Division/Section. *(Place a check in the center for all that apply)*

| **JJIS INQUIRY** | | |
|---|---|---|
| **General Inquiry** (Y20PCI02) | | **DEMOGRAPHICS, ARRESTS, OFFENSES, COMPOSITE, COURT INFO, FLAGS, NOTES, PROGRAMS, RUNAWAYS, MISSING , WANTED, APPREHENSIONS-(RAP SHEET)** (PAJJARR1, PAJJCHG1, PAJJCMP1, PAJJCRT1, PAJJDEM1, PAJJJNT1, PAJJPGM1, PAJJRAP1, PAJJRUN1) |
| **JJIS UPDATE** | | |
| **Update** (Y20PCI03) | | **DEMOGRAPHICS, ARRESTS, OFFENSES, COURT INFO, RUNAWAYS and PROSECUTOR UPDATE SCREEN** (PAJJARR1, PAJJCHG1, PAJJCRT1, PAJJDEM1, PAJJPRU1) |
| **Juvenile Deletion** (Y20PCI04) | | **JUVENILE DELETIONS** (PAJJJVDE) |

CODES SHOWN ABOVE IN PARENTHESIS ARE USED BY DIT & JJIS SECURITY TO DEFINE THE USER'S SECURITY RIGHTS

_____ _____

*Agency Security Liaison Signature* *Date*

---------- *FOR THE USER AND THE USER'S SUPERVISOR* ----------

*I have been trained in the use of the JJIS and I am aware of the strict confidentiality of Juvenile Offender information. I understand that it is a misdemeanor to gain or allow unauthorized access to JJIS information or to disseminate information in violation of 846D-7 HRS. I also understand that sharing of ID's or passwords is not allowed and that all users are accountable for any mis-use of JJIS data.*

_____ _____

*User's Signature and Date* *User Supervisor's Signature and Date*

When a users's ACID is suspended
the Agency Security Liaison must call
the Help Desk (529-3125) to reset it