JJIS USER SECURITY REQUEST

FAX TO JJIS (808)-586-1097

JJIS Security is requested for:

<table>
<thead>
<tr>
<th>Print User Name</th>
<th>ACID</th>
<th>MPA</th>
<th>Agency</th>
<th>Division/Section</th>
</tr>
</thead>
</table>

- NEW USER (ADD TO JJIS)
- REMOVE USER (DELETE FROM JJIS)
- SECURITY PROFILE CHANGE
- NAME CHANGE ONLY

This user requires the following security, which is in accordance with the standards established by the JJIC for the user’s Division/Section. *(Place a check in the center for all that apply)*

**JJIS INQUIRY**

<table>
<thead>
<tr>
<th>General Inquiry (YQ0PCI01)</th>
<th>DEMOGRAPHICS, ARRESTS, OFFENSES, COMPOSITE, COURT INFO, FLAGS, PROGRAMS, APPREHENSIONS-(RAP SHEET) (PAJIIARR1, PAJICHG1, PAJCMPI, PAJCRT1, PAJDEN1, PAJFLAG1, PAJPGM1, PAJRAP1)</th>
</tr>
</thead>
</table>

**JJIS UPDATE**

<table>
<thead>
<tr>
<th>Update (YQ0PCI03)</th>
<th>PROSECUTOR UPDATE SCREEN (PAJPRU1)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Other Corrections (YQ0PCI04)</td>
<td>JUVENILE &amp; FLAG DELETION (PAJFLDE, PAJJVDE)</td>
</tr>
</tbody>
</table>

Codes shown above in parenthesis are used by DIT & JJIS Security to define the user’s security rights.

Agency Security Liaison Signature

Date

------------------------- FOR THE USER AND THE USER’S SUPERVISOR -------------------------

*I have been trained in the use of the JJIS and I am aware of the strict confidentiality of Juvenile Offender information. I understand that it is a misdemeanor to gain or allow unauthorized access to JJIS information or to disseminate information in violation of 846D-7 HRS. I also understand that sharing of ID’s or passwords is not allowed and that all users are accountable for any mis-use of JJIS data.*

User’s Signature and Date

User Supervisor’s Signature and Date

When a user’s ACID is suspended the Agency Security Liaison must call the Help Desk (529-3125) to reset it

JJIS SECURITY FORM JJSF-1 (OCTOBER 2004)