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March 10, 2023

MEMORANDUM

TO: Anne E. Lopez, Attorney General, Department of the Attorney General
Tommy Johnson, Director, Department of Public Safety
Benjamin Moszkowicz, Chief of Police, Hawaii Police Department
Arthur J. Logan, Chief of Police, Honolulu Police Department
Todd G. Raybuck, Chief of Police, Kauai Police Department
John Pelletier, Chief of Police, Maui Police Department
Masahiko Kobayashi, Chief Medical Examiner, Medical Examiner Department

FROM: Julie Ebato, Administrator

SUBJECT: FY 2022 Paul Coverdell Forensic Science Improvement Grants
Program – Formula [Deadline: April 14, 2023, at 4:00 p.m.]

We are pleased to announce the FY 2022 Paul Coverdell Forensic Science Improvement Grants Program – Formula solicitation. A total of \$277,699 is available for projects, of which at least \$170,494 is allocated for opioid-related projects. Requests for funding shall be not less than \$50,000 per project and applicants may request up to the full amount of the available funding.

These funds are intended to improve the quality and timeliness of forensic science and medical examiner/coroner's office services, including services provided by laboratories operated by States and units of local government.

Applicants that are non-accredited laboratories that provide forensic science services may receive priority when funding decisions are made.

Coverdell grant funds must be used for one or more of the following six purposes:

- To carry out all or a substantial part of a program intended to improve the quality and timeliness of forensic science or medical examiner/coroner's office services in the State, including those services provided by laboratories operated by the State and those operated by units of local government within the State.

- To eliminate a backlog in the analysis of forensic science evidence, including, among other things, a backlog with respect to firearms examination, latent prints, impression evidence, toxicology, digital evidence, fire evidence, controlled substances, forensic pathology, questioned documents, and trace evidence.
- To train, assist, and employ forensic laboratory personnel and medicolegal death investigators, as needed to eliminate such a backlog.
- To address emerging forensic science issues (such as statistics, contextual bias, and uncertainty of measurement) and emerging forensic science technology (such as high throughput automation, statistical software, and new types of instrumentation).
- To educate and train forensic pathologists.
- To fund medicolegal death investigation systems to facilitate accreditation of medical examiner and coroner offices and certification of medicolegal death investigators.

Please read the entire Application for Grant Instructions and use the 2022 forms posted on the CPJAD’s website (<https://ag.hawaii.gov/cpja/gp/>). Applicants must provide their SAM UEI number, as well as indicate other funding sources the proposed project is seeking and the amount of funds being sought.

Applications must be received (not postmarked) by the CPJAD’s office by **4:00 p.m. on April 14, 2023.**

For an Application for Grant to be complete, the following must be submitted by the application deadline:

- One (1) original copy of Parts I-VI;
- Two (2) paper copies of Parts I-VI;
- Microsoft Word/Excel versions for the Abstract, Part I (Title Page), Part II and related charts (Description of Project), and Part III (Budget Detail, Budget Narrative, and Budget Summary); and
- PDF versions of documents for Parts IV, V, and VI.

The printed copies (one original and two copies) must be double-sided. The PDF and Microsoft Word/Excel documents should be submitted on a thumb drive or CD.

All proposals will undergo a review and scoring process based on the following:

Abstract.....	1 point
Part I. Title Page	0 points
Part II. Description of Project	
A. Problem Statement.....	6 points
B. Goals and Objectives	8 points
C. Project Activities.....	3 points
D. Project Activities and Timeline Chart	3 points

E. Project Organization and Management.....	2 points
F. Personnel.....	3 points
G. Capabilities and Competencies	5 points
H. Performance Indicators and Reporting	4 points
I. Logic Model – Performance Indicators Chart	3 points
J. Probability to Improve the Criminal Justice System and Sustainability Plan.....	4 points
Part III. Budget Detail, Budget Narrative, and Budget Summary	8 points
Part IV. Coverdell Statutory Certifications.....	0 points
Part V. External Investigations Attachment.....	0 points
Part VI. BJA Programmatic Coversheet and Checklist (NEPA Checklist).....	0 points

If there are questions, please feel free to contact Jayna Reynon, Criminal Justice Planning Specialist, at jayna.a.reynon@hawaii.gov.

Attachments