Welcome to the
VICTIMS OF CRIME ACT (VOCA)
REPORTING AND OTHER INFORMATION TRAINING
September 14, 2023

CRIME PREVENTION AND JUSTICE ASSISTANCE DIVISION (CPJAD)

GRANTS AND PLANNING BRANCH

VOCA INTRODUCTION

- Calleen Ching – Presenter

- Memory Tanuvasa – Presenter

- Valzey Freitas

- Kristyn Oshiro - Intern

- QUESTIONS? Please post your questions in the chat box. Questions will be answered at the end of the presentation.

TERMS REVIEW

__Grantee__ refers to the Department of the Attorney General/CPJAD

__Subgrantee__ refers to grant recipient with whom the Grantee contracts services

__Subrecipient__ refers to the grant recipient with whom the Subgrantee contracts services

__Project periods__ – Federal vs. Project

IMPACT OF VOCA FUNDING

IMPACT OF VOCA FUNDING IN HAWAI'I   (FY22)

Victims of Crime Act (VOCA) funding provides critical direct services to victims and supports essential programming

*October 1, 2021 to September 30, 2022

1,732

Victims age 60 and older served as new victims

31,221

Total victims served

2,387

Victims age 17 and younger served as new clients

24,893

Number of individuals/contacts receiving services from criminal/civil justice assistance

2,657

Average number of victims of domestic violence and family violence served per quarter

HAWAI'I

1,459

Average number of victims without homes served per quarter

1,592

Average number of victims with disabilities served per quarter

GRANTS & PLANNING BRANCH

$3,609,550

Spent on services to underserved victims funded by 2019 award

180

Volunteer staff supporting work of VOCA projects funded by 2019 award

4

OIG AUDIT FINDINGS

OFFICE OF THE INSPECTOR GENERAL (OIG)

PMT – PERFORMANCE MEASUREMENT TOOL

•Insufficient subgrantee client data tracking systems

•Lack of back-up documentation

- We will be talking more about data tracking in the PMT section

FINANCIAL REPORTS

•Insufficient Financial tracking systems

•Unsupported/Questioned Subgrantee Expenditures

MATCH WAIVER POLICY

During national pandemic States must offer match waivers, amount TBD by State

- **VOCA Fix 7/22/21, OVC Bulletin 9/20/21**

- Applies to 1) all open VOCA projects and 2) reduced unmet match at time of waiver

- For FY 20 – 22 awards offered 100% match waiver

- Will be effective until end of contract

- Ends 5/11/2024: New contracts/Agreements after that date will not be able not subject to pandemic waiver

- Will be NEW MATCH POLICY effective 5/11/2024, will distribute

PERSONALLY IDENTIFIABLE INFORMATION (PII)

- *In Special Conditions of Contract/Agreement*
- Applies to any Personally Identifiable Information (PII)
- Need to have written procedures to deal with "actual or imminent" breach
- Must include requirement to report by email actual or imminent breach to CPJAD grant manger AND to Hawaii.ag@hawaii.gov NO LATER THAN 12 HR. AFTER OCCURRENCE
- Will check on monitoring

DETERMINATION OF SUITABILITY TO INTERACT WITH MINORS

- *In Special Conditions for Contract/Agreement*

- Must make determination of suitability to work with minors BEFORE interactions

- Details in https://ojp.gov/funding/Explore/Interact-minors.htm

- Sign Acknowledgement and Compliance document

- Will check on monitoring

LANGUAGE ACCESS PLAN

- **OVC SPECIAL CONDITIONS FY 2023**

"Applicants must ensure that Limited English Proficiency persons have meaningful access to the services under this program(s). National origin discrimination includes discrimination on the basis of limited English proficiency (LEP). To ensure compliance with Title VI and the Safe Streets Act, recipients are required to take reasonable steps to ensure that LEP persons have meaningful access to their programs. Meaningful access may entail providing language assistance services, including oral and written translation when necessary. The U.S. Department of Justice has issued guidance for grantees to help them comply with Title VI requirements. The guidance document can be accessed on the Internet at www.lep.gov."

LANGUAGE ACCESS PLAN

- Will add to Special Conditions in next set of contracts/agreements

- Need to comply with Certification of Non-discrimination (Executive order 13166 prohibiting discrimination against limited English Proficient persons)

LANGUAGE ACCESS PLAN

- *Title VI of Civil Rights Act*

- Have a written plan to provide equal services to Limited English Proficient (LEP) victims

- Distributed to staff, volunteers, other providing services

- Will check during monitoring

VOLUNTEERS

- *Required by VOCA Rules*

- Even though project may not use volunteers, if *agency* uses volunteers, it will meet requirement

- Volunteer information form needs to be signed after contract/agreement executed

- Waiver: document in writing 1)difficulty in efforts to recruit and maintain volunteers, 2) prohibiting statute or rule, 3) other relevant circumstance

EGRANTS ANNOUNCEMENT

In eGrants

- Applications

- Contracts/Agreements Generated

- Financial documents – RFFs, PEOs

- Modifications/Supplementals

MEETINGS WITH PROJECTS

- Annual Monitoring – either onsite or desk monitoring

- Check-ins – 2xs year – 30-45 minutes, usually by TEAMS – talk about progress of your project both in terms of program and financial

UPDATED FORMS

- **<u>Indirect Costs Computation Worksheet</u>** (Rev. 7.2023)
  - C.F.R site updated from 2 C.F.R <u>220.</u>68 to <u>200</u>.68

- Volunteer Waiver Request Form (AG CPJAD #39 06/2017)
  - Changed title of form to **<u>INFORMATION REGARDING VOLUNTEERS (AG CPJAD #39 02/2023)</u>**

VOCA GRANT REPORTING

I. VOCA REPORTING

• Source Document Financial Review and Forms

• Subgrant Award Report   (SAR)

• Subgrantee Data Report-   Performance Measurement Tool (PMT)

II.   REPORTING DEADLINES

• Annual Grantee Reports aka "Narrative"

• Performance Outcome Report (POR)

• Project Priority Allocation Spreadsheet (if applicable)

III.   RESOURCES

IV. APPENDIX: ALLOWABLE AND UNALLOWABLE COSTS

I. VOCA REPORTING
SOURCE DOCUMENTATION FINANCIAL REVIEW

For January RFF (Due February 15th)

- Submit your Request for Funds (RFF) by the 15th of the following month as usual.

- Submit any receipts, invoices, payroll information, and other documentation to support the requested amount listed for that month.

- Complete Form (forms will be updated and provided by January, 2024)

SOURCE DOCUMENTATION FINANCIAL REVIEW
RFF Source Documentation Forms – Instructions Tab

- Each document submitted should be labeled and numbered. This will help us keep track of the documents your project is submitting.
- Timesheets must:
  - Be signed and dated by the employee and the supervisor,
  - Be actual hours worked and work performed under the VOCA grant.
  - If your agency reports time worked on-line, a time & activity sheet is still required.

SOURCE DOCUMENTATION FINANCIAL REVIEW
RFF Source Documentation Forms – Instructions Tab

- If submitting an invoice and only a portion is being charged to VOCA:
  - Indicate on the invoice the VOCA amount and on the corresponding forms attached,
  - Indicate the total monthly amount and the VOCA pro rata share, as per the approved budget.

The Importance of the
Subgrant Award Report (SAR)

SUBGRANT AWARD REPORT (SAR):

- This report collects information about:
    - the subgrantee organization
    - the length of the subawards
    - activities to be implemented by the subgrantee
    - allocation of grant funds needed for the priority and underserved requirements .

- There is an **Initial** and **FINAL** SAR that needs to be reported.

- PART 1 (Questions 1-6): by VOCA Specialist

- PART 2 (Questions 7-11): by the subgrantee

SUBGRANT AWARD REPORT (SAR)
"VOCA PRIORITY AREAS"

- Child Abuse (CA)

- Sexual Abuse (SA)

- Domestic Violence (DV)

- Underserved

  - If you are unsure of what category your clients fall under, please refer to your **TITLE PAGE of your contract/agreement .** (see next slide)

Initial (SAR)
Question 4. OVC Crime Victim Assistance Funds Awarded

- Completed by VOCA Specialist

- The "Subaward" represents only the federal funds (NO MATCH).

- Once your subaward is entered, the system will **<u>auto-populate</u>** to the "$$$ from this award" section.

- The subaward breakdown is based on each VOCA priority area. How the funds are divided into the priority areas is entirely based on your scope of services which is checked off on your Title Page.

J. **PRIORITY AREA(S):**
1. ☑ Child Abuse   2. ☐ Domestic Violence   3. ☐ Sexual Assault
4. ☐ Underserved Populations (specify populations)

☐ Elderly Victims	☐ Rural or Geographically Isolated
☐ Homeless Victims	☐ Survivors of Homicide/Neg Homicide
☐ Immigrant/LEP Victims	☐ Victims with MH/SA Issues
☐ LGBTQQ Victims	☐ Victims of Sex Trafficking
☐ Native Hawaiian Victims	☐ Victims of Violent Property Crime
☐ Tourist/Visitor Victims	☐ Youth Aging Out of Foster Care
☐ Victims with Disabilities	☐ Youth Offender Victims

INITIAL (SAR)
Completing Question 6. CA, DV, SA

A. Child abuse *(may include services for child physical and sexual abuse)*

> $ Amount

  A1. Child physical abuse/neglect *(See definition in Appendix)*

  > $ Amount (optional)

  A2. Child sexual abuse *(See definition in Appendix)*

  > $ Amount (optional)

B. Domestic and family violence *(formerly known as spousal abuse)*

> $ Amount

C. Sexual assault *(may include services for child and adult sexual assault)*

> $ Amount

  C1. Child sexual assault *(See definition in Appendix)*

  > $ Amount (optional)

  C2. Adult sexual assault *(See definition in Appendix)*

  > $ Amount (optional)

INITIAL (SAR)

Completing Question 6. <u>Underserved – (County & State only)</u>

- <u>County & State Projects only</u> - Completes D1 - D10 (where applicable)

D. **Underserved** *(includes DUI/DWI crashes, survivors of homicide victims, assault, adults molested as children, elder abuse, robbery, and other violent crimes)*

> $ Amount

D1. **Underserved** *(DUI/DWI crashes)*

> $ Amount

D2. **Underserved** *(assault)*

> $ Amount

D3. **Underserved** *(adults molested as children)*

> $ Amount

D4. **Underserved** *(elder abuse)*

> $ Amount

D5. **Underserved** *(robbery)*

> $ Amount

D6. **Underserved** *(survivors of homicide victims)*

> $ Amount

D7. **Other Underserved** *(other **violent** crimes)*

> $ Amount

D8. **Please briefly describe Other Underserved** *(other **violent** crimes)*

> Explanation

D9. **Other Underserved** *(**non-violent** crimes)*

> $ Amount (optional)

D10. **Please briefly describe Other Underserved** *(**non-violent** crimes)*

> Explanation (optional)

INITIAL (SAR)

Completing Question 6. <u>Underserved – (County & State)</u>

- As a note: Government Agencies and RFP projects differ in Underserved categories because the four Victim Witness Services (VWS) units at the County Prosecutor's offices continue to use OVC's "legacy" underserved populations of victims 6.D1-10. Again, for a detailed explanation, please see 6.D11 of your completed SAR.

- Also, the Federal Final Rule states Underserved Victims of "Non-Violent" Crimes can be funded, however, it will not be counted towards the final Underserved category. (Federal Register Vol.81, No 131 (Final Rule)

INITIAL (SAR)

Completing Question 6. <u>Underserved – (RFP Projects only)</u>

<u>RFP Projects only</u> - <u>Completes D7 – D10</u> (where applicable)

D. **Underserved** *(includes DUI/DWI crashes, survivors of homicide victims, assault, adults molested as children, elder abuse, robbery, and other violent crimes)*

> $ Amount

D1. **Underserved** *(DUI/DWI crashes)*

> $ Amount

D2. **Underserved** *(assault)*

> $ Amount

D3. **Underserved** *(adults molested as children)*

> $ Amount

D4. **Underserved** *(elder abuse)*

> $ Amount

D5. **Underserved** *(robbery)*

> $ Amount

D6. **Underserved** *(survivors of homicide victims)*

> $ Amount

D7. **Other Underserved** *(other **violent** crimes)*

> $ Amount

D8. **Please briefly describe Other Underserved** *(other **violent** crimes)*

> Explanation

D9. **Other Underserved** *(**non-violent** crimes)*

> $ Amount (optional)

D10. **Please briefly describe Other Underserved** *(**non-violent** crimes)*

> Explanation (optional)

INITIAL & FINAL (SAR)
Completing Question 10.
TYPES OF VICTIMIZATION

- For example, let's say the VOCA-funded project is a domestic violence shelter, but the types of victimizations that you serve vary. For the purpose of the **SAR**, you would check off "Domestic and/or Family Violence" only.

- When reporting in the **PMT** you can then acknowledge the varying victimizations that your project serves.

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SUBGRANTEE AWARD REPORT
FINAL (SAR)

- Subaward Federal Amount need to match your FINAL RFF & PEO.

- Priority Areas are actual whole dollar amounts. Need to be consistent with the amount <u>spent on your FINAL RFF & PEO.</u>

- Match Adjustment is required if federal funds are not fully expended.

- SAR needs to be accurate as OVC reviews this for VOCA 10% Allocation requirement.

LET'S TAKE A BREAK!

5 MINUTES

Pop-up Quiz

(Please type your answer in the chat box)

1. Which projects should complete Underserved Categories D7 – D10 of the SAR?
2. True or False: Projects do not need to complete a FINAL SAR *if* they did not expend all federal funds.

The Importance of the Performance Measurement Tool (PMT)

- Collects information **quarterly** on victims served with VOCA plus match funding;

- Includes victim demographics, types of victimization, and services provided. Track the progression of victim access to services;

- Assesses the impact of funded programs using performance management data;

- OVC PMT Data Findings

Performance Measurement Tool (PMT) Most Common Findings

- The number of individuals who received services in a category does not align with the total number of individuals served.

- The number of times that services were provided does not align with the number of individuals reported in that service category.

- The subrecipient does not select any service categories or selects service categories based on the totality of what their organization can provide, rather than just the services that were provided during the reporting period.

(PMT)
OVC PMT Data Review Common Finding

Subgrantee with Issue	Fiscal Year	Quarter	Question with Issue	Explanation of Issue	SUBGRANTEE EXPLANATION
Agency Name	2020	2	8. Total number of individuals who received services by service type	Subgrantee entered a cumulative total number of individuals served across the five direct service categories (8A + 8B + 8C + 8D + 8E) that was less than the total number of individuals served and anonymous contacts received (Q1 + Q2).	

Your Agency will receive an excel spreadsheet with the above information

(PMT) Common Finding

POPULATION DEMOGRAPHICS

Question	Response
POPULATION DEMOGRAPHICS	
1 **TOTAL** number of individuals who received services during the reporting period.	49
2 **TOTAL** number of anonymous contacts received during the reporting period.	0
3 Of the number of individuals entered in question 1, how many were **NEW** individuals who received services from your agency **for the first time** during the reporting period.	11

Assistance	
8 Total number of individuals who received services by service type AND number of times each service was provided during the reporting period	
A. Information & Referral	Enter the number of individuals who received services in this category — 49
	Enter the number of times services were provided in each subcategory.
	A1. Information about the criminal justice process — 11
	A2. Information about victim rights, how to obtain notifications, etc. — 11
	A3. Referral to other victim service programs — 38
	A4. Referral to other services, supports, and resources (includes legal, medical, faith-based organizations, address confidentiality programs, etc.) — 0

(PMT)
Q8. TYPES OF SERVICES

A. Information & Referral

B. Personal Advocacy/Accompaniment

C. Emotional Support or Safety Services

D. Shelter/Housing Services

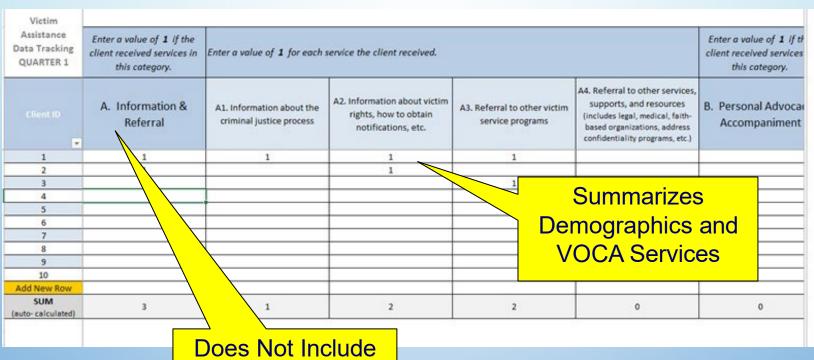E. Criminal/Civil Justice System Assistance

(PMT)
Q7. ASSISTED WITH VICTIM COMPENSATION

7. Number of individuals assisted with a victim compensation application during the reporting period:

INSTRUCTIONS: *Count the number of individuals who received assistance with completing a victim compensation application during the reporting period, even if they did not submit the application. Simply providing an individual with an application does NOT qualify as assistance.*

Number

- Requirement of the VOCA grant

- Passing out a brochure will suffice, if you:
  - Explain the CVCC brochure to the client
  - Explain the client's rights and responsibilities.
  - Provide a referral to the agency that can assist with the CVCC application

(PMT)
CLIENT DATA TRACKING SHEET – Sample

Victim Assistance Data Tracking QUARTER 1	Enter a value of **1** if the client received services in this category.	Enter a value of **1** for each service the client received.				Enter a value of **1** if the client received services this category.
Client ID	A. Information & Referral	A1. Information about the criminal justice process	A2. Information about victim rights, how to obtain notifications, etc.	A3. Referral to other victim service programs	A4. Referral to other services, supports, and resources (includes legal, medical, faith-based organizations, address confidentiality programs, etc.)	B. Personal Advoca Accompaniment
1	1	1	1	1		
2			1			
3					1	
4						
5						
6						
7						
8						
9						
10						
Add New Row						
SUM (auto- calculated)	3	1	2	2	0	0

Summarizes Demographics and VOCA Services

Does Not Include Personally Identifying Information

https://ojpsso.ojp.gov/main.cfm

II. REPORTING DEADLINES
"REPORTING DUE" DATES

Reporting Period	Data Required	PMT Due Date
October 1 – December 31	1st Quarter	January 15 *Includes CPJAD Performance Outcome Report
January 1 – March 31	2nd Quarter	April 15
April 1 – June 30	3rd Quarter	July 15 *Includes CPJAD Performance Outcome Report
July 1 – September 30	4th Quarter	October 15 *includes Subgrant Annual Questions (PMT) & Grantee Report (Narrative)

IMPORTANCE OF ANNUAL REPORT

- Opportunity to talk about the good works of your project

- Are the funds used effectively to assist victims?

GRANTEE ANNUAL REPORT (NARRATIVE)

- 22 questions answered once a year at the end of the reporting year

- Answers will include information from all four quarters

- Narrative with **_case studies for each priority area served_** to be submitted via Google Form, by October 15

- **Q15. _Please discuss each priority (i.e., child abuse, domestic assault, sexual assault, and underserved) in which VOCA funds have been used to assist crime victims during the reporting period._**

TIPS ON WRITING AN ANNUAL REPORT

- *Avoid using first person pronouns.*
- *Be specific and use concrete examples and evidence from PMT data.*
- *Yes –every question needs an answer, unless indicated.*

Highlight
- *Collaborative victim services and multidisciplinary response efforts.*
- *Activity around victim service priority areas and underserved populations.*

SUBGRANTEE ANNUALLY REPORTED OUTCOMES - DEADLINE

- There are <u>**six**</u> questions answered once a year on (July – September) report.

    (sample on next slide , numbered 10-15)

- Please answer as appropriate and should include information from prior quarters.

Submitted <u>online</u> by October 15 with the Grantee Report (Narrative)

III. SUBGRANTEE ANNUALLY REPORTED OUTCOMES

You are asked to answer these questions once a year, at the end of the 12-month period, as of September 30. You may use up to 5,000 characters for each response that requires text.

10. Number of requests for services that were unmet because of organizational capacity issues:

> Number

Please explain:

> Text response

11. Does your organization formally survey clients for feedback on services received?
    A. Yes
    B. No *(proceed to Question 14)*

12. Number of surveys **distributed** *(includes, but is not limited to, those distributed by hand, mail, or other methods)*:

> Number

13. Number of surveys **completed**:

> Number

14. Please discuss some of the challenges your victim assistance program faced during the course of the Federal fiscal year.

> Text response

15. Please describe some of the services that victims needed but you could not provide. What were the challenges that prevented you from providing those services?

> Text response

2023 VOCA National Joint Training Conference
Highlighting The Maui Farm

<u>REPORTING DEADLINES</u>
PERFORMANCE OUTCOME REPORT (POR)

- Collect data to ensure project proficiency

- Assist to standardize services across the state

- Address gaps and needs

- Reinforce sustainability of standard services

- Acknowledge the Project's Success!

Submit to CPJAD via email
every 6 months (Jan 15th and Jul 15th)

REPORTING DEADLINES
Importance of the
Project Priority Allocation Spreadsheet (PPA)

- **What is the purpose Project Priority Allocation Worksheet?**
  - Under the VOCA Victim Assistance Formula Grant, a minimum of 10% of Hawaii's VOCA funds must be budgeted to each of the following priority areas of CA, DV, SA, and Underserved Population.
  - The PPA form is to detail, verify, and confirm the 10% priority area allocation requirement

- **Which projects are required to complete the PPA?**

  - All county and state projects

  - RFP projects *IF*, more than one priority area is allocated.

  - County, State spreadsheet differs from RFP spreadsheet.

  - Your VOCA Specialist will contact you if this is applicable to your project.

  - Due with your FINAL SAR, October 31

Project Priority Allocation Spreadsheet (PPA)

The county spreadsheet has #3 VOCA Funded Staff.

The RFP spreadsheet does not.

VOCA MONITORING POLICIES

- **Verification of Services:**
  - Collection of supporting documentation to verify PMT data and other performance reports

- **Client Screening Tool(s):**
  - Review of Client screening tool(s) used to verify VOCA eligibility

- **Language Access Plan**

- **Determination of Suitability to Interact with Minors**

- **PII – Personal Identification Information**

- **We may monitor other Special Conditions in your contract/agreement.**

III. Resources

Websites:

- **Office of Justice Programs – PMT Platform**
  https://ojpsso.ojp.gov/

  https://ovcpmt.ojp.gov/index.cfm?event=Help#
- **Office for Victims of Crime**
  www.ovc.gov/

- **Office for Civil Rights**

  www.ojp.gov/about/offices/ocr.htm

- **Crime Prevention & Justice Assistance**
  http://ag.hawaii.gov/cpja/gp/voca

Resources

- **DOJ Financial Guide**
https://ojp.gov/financialguide/doj/index.htm

-**VOCA Rules**
https://www.federalregister.gov/documents/2016/07/08/2016-16085/victims-of-crime-act-victim-assistance-program

- **VOCApedia**
https://ovc.ojp.gov/program/victims-crime-act-voca-administrators/vocapedia

RESOURCES

- **VOCA Manual**

https://ag.hawaii.gov/cpja/files/2019/12/VOCA-GRANT-MANUAL-December-2019-Revised-2019_12_19-FINAL.pdf

- **OVC Performance Measure Dictionary and Terminology Resource**

https://ovcpmt.ojp.gov/documents/OVC_Performance_Measure_Dictionary_and_Terminology_Resource_Winter_2020_508c.pdf

- **Vicitim Assistance Prorating Strategies for Subgrantees**

https://ovcpmt.ojp.gov/documents/Victim_Assistance_Prorating_Strategies_for_Subgrantees_Winter2020_508c.pdf

- **VOCA Reporting Forms**

http://ag.hawaii.gov/cpja/gp/voca/

Online Information

- VOCA Only Grant Administration Checklist (January, 2023)

- Subgrant Award Report (SAR)

- Subgrantee Data Report - Performance Measurements Toolkit (PMT) - website

- Performance Outcomes Report (POR)

- RFF Source Documentation Form – to be updated

- Determination for Suitability to Interact with Participating Minors – DRAFT*

- VOCA Reporting and Other Information Training PowerPoint Slides (Rev. 09.2023)*

- HSVAA Training: Contact your Specialist for the Google link.   Available to all VOCA recipients.

    *available in a week

http://ag.hawaii.gov/cpja/gp/voca/

QUESTIONS

EVALUATION

Please complete the evaluation form before you leave us today.

Mahalo!

IV. APPENDICES

- VOCA **ALLOWABLE** PROJECT EXPENDITURES

- VOCA **UNALLOWABLE** PROJECT EXPENDITURES

ALLOWABLE
PROJECT EXPENDITURES

- <u>Immediate</u> Health and Safety Services

- Mental Health Assistance

- Assistance with Participation in Criminal Justice Proceedings

- Forensic Examinations

- Costs Necessary and Essential to Providing Direct Services (<u>i.e.,</u> prorated costs of rent, telephone services, emergency transportation, etc.)

ALLOWABLE PROJECT EXPENDITURES

- Legal Assistance

- Transportation of Victims to Receive Services or Participate in Criminal Justice Proceedings

- Transitional Housing/Relocation Expenses

- Public Awareness and Education Presentations on Crime Victim Rights and Services- *specifically for activities for victims of crime and resources available to them.*

ALLOWABLE
PROJECT EXPENDITURES

- Personal Advocacy and Emotional Support

- Peer Support

- Traditional, Cultural, and/or Alternative Healing

- Rehabilitative Services to Incarcerated Individuals Who Are Victims of Crime

ALLOWABLE
PROJECT EXPENDITURES

- Special Services (<u>i.e.,</u> assisting with applications for public benefits, compensation benefits, recovering property, etc.)

- Personnel & Fringe Benefits

- Restorative Justice

- Skills Training for Staff (to develop skills for direct service providers)

- Equipment & Furniture

ALLOWABLE
PROJECT EXPENDITURES

- Leased Vehicles

- Advanced Technologies

- Contracts for Professional Services ($650/day or $81.25/hour MAXIMUM)

- Operating Costs (i.e. printing, supplies, equipment use fees, etc.)

- Supervision of Direct Service Providers

- Repair or Replacement of Essential Items

ALLOWABLE
PROJECT EXPENDITURES

- Training, Travel, Per Diem Rate (lodging & food), Ground Transportation, Baggage Fees and Related Costs

- Sole Source – Over $150,000 Prior Approval is Needed

- Conference Related Activity Costs (must adhere to training/conference planning cost thresholds and conditions)

- Indirect Costs

UNALLOWABLE COSTS

- Lobbying and Administrative Advocacy

- Research and Studies

- Active Investigation and Prosecution of Criminal Activities

- Fundraising Activities

UNALLOWABLE COSTS

- Capital Expenses

- Compensation for Victims of Crime

- Most Medical Costs

- Salaries and Expenses of Management