

Office of Child Support Hearings  
Department of the Attorney General  
State of Hawaii  
601 Kamokila Blvd., Suite 436  
Kapolei, HI 96707  
Phone: 808-692-7110; Fax: 808-692-7114

## ADMINISTRATIVE HEARING AUDIO RECORDING FORM

A hearing party, participant, or representative may request an unofficial copy of an audio recording of their administrative hearing(s) conducted within the last two years. If you want an audio recording, please complete this form, and return it as soon as possible of this office (see information above).

All recordings are digital and will be transferred to a compact disc (CD-R). The cost to do this is \$10 per hearing, which may be paid by personal check or money order made out to the "STATE OF HAWAII".

If you want the recordings to be transcribed, you will have to arrange and pay for this yourself after you receive your disc. Please note that any transcription you make is UNOFFICIAL. Official transcripts are only made when an administrative order is appealed in Family Court pursuant to Rule 72, Hawaii Family Court Rules.

YOUR NAME: \_\_\_\_\_

I AM THE: [ ]Responsible Parent [ ]Custodial Parent [ ]Other\_\_\_\_\_

RESPONSIBLE PARENT'S NAME: \_\_\_\_\_

CSEA CASE NO.: \_\_\_\_\_

YOUR ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

YOUR TELEPHONE NUMBER: \_\_\_\_\_

**DATE OF YOUR HEARING (s):** \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
Your signature

\_\_\_\_\_  
Date