

Office of Child Support Hearings  
Department of the Attorney General  
State of Hawaii  
601 Kamokila Blvd., Suite 436  
Kapolei, HI 96707  
Phone: 808-692-7110; Fax: 808-692-7114  
Email: ag.ocsh@hawaii.gov

## **ADMINISTRATIVE HEARING INFORMATION FORM**

Beginning **December 10, 2024**, all child support hearings statewide are being conducted by Zoom Video Conference, pursuant to Sec. 576E-9, Hawaii Revised Statutes, and Sec. 5-34-15, Hawaii Administrative Rules. Please complete this form to update your information and return it as soon as possible to this office (see information above).

YOUR NAME: \_\_\_\_\_

I AM THE: [ ]Responsible Parent [ ]Custodial Parent [ ]Other\_\_\_\_\_

RESPONSIBLE PARENT'S NAME: \_\_\_\_\_

CSEA CASE NO.: \_\_\_\_\_

YOUR ADDRESS: \_\_\_\_\_  
\_\_\_\_\_

E-MAIL ADDRESS: \_\_\_\_\_

DATE OF YOUR HEARING: \_\_\_\_\_

TIME OF YOUR HEARING: \_\_\_\_\_

YOUR TELEPHONE NUMBER: \_\_\_\_\_

### **Instructions:**

- **You must appear for the Zoom Video Conference at the time of the hearing and be logged in for a minimum of 30 minutes after the scheduled start of the hearing in case there are delays.**
- **You must convert the time of the hearing in Hawaii to your local time.**
- **If you are not present via Zoom at the time of the hearing, the hearing may proceed without you and an order may be entered that is adverse to you.**

\_\_\_\_\_  
Your signature

\_\_\_\_\_  
Date