

Department of the Attorney General
Notary Public Office
425 Queen Street
Honolulu, HI 96813

Dear Notary Public Office:

I understand that I am to immediately deliver my official notary seal, my notarial record books (s) and my commission certificate to the Notary Public Office upon resignation, expiration of term of office without reappointment, or removal from or abandonment of office within ninety days. In the event of my death, my personal representative shall deliver my official notary seal to the Notary Public Office within ninety days from the date of my death. (Haw. Rev. Stat. §§ 456-3, 456-16). Therefore, I understand that I am or my personal representative (in the event of my death) is subject to a fine of not less than \$50 nor more than \$500, in the discretion of the court, in an action brought by the attorney general on behalf of the State for failure to comply with HRS, sections 456-3 and 456-16. If you are reporting a loss, misplacement, or theft of your notary public certificate, seal, or record book you have ten days after loss to submit a written notification and in the case of theft a copy of the police report filed with the police department. Please fill out information below. (HAR 5-11-18)

However, I am notifying you that my notary seal record book(s) certificate

Official Signature of Notary Public

Date

Printed Name of Notary Public

Date

I reside on the island of: _____

My commission number: _____

My commission expires: _____

Circuit First Second Third Fifth