DAVID Y. IGE GOVERNOR



CLARE E. CONNERS ATTORNEY GENERAL

DANA O. VIOLA FIRST DEPUTY ATTORNEY GENERAL

## STATE OF HAWAII DEPARTMENT OF THE ATTORNEY GENERAL 425 QUEEN STREET HONOLULU, HAWAII 96813

## **CRIMINAL JUSTICE PLANNING SPECIALIST** Exempt from civil service, temporary, full-time.

Hawaii State Government Benefits.

**Description:** Contract management of federal and state crime grant programs; development of comprehensive criminal justice plans; liaison between federal, state, county, and non-governmental agencies involved in the criminal justice system.

**Requirements:** Bachelor's degree from an accredited university or college. Three years paid experience in human service or criminal justice programs with experience in at least two of the following areas: program/project administration, program development or planning (needs assessment, problem identification, analysis, recommendations), grant management. Computer competency; good analytical, writing, organization, communication, and people skills required.

Your resumé should clearly show your employment dates and a complete description of duties and responsibilities in each of your positions which involved:

- Human service or criminal justice programs,
- Program/project administration,
- Program development or planning,
- Grant management.

Salary range: \$62,004 to \$64,476 annually, pending qualifications of applicant.

**To apply:** Send cover letter, resumé, salary requirements, and completed Application for Exempt Employment (download Application from <a href="http://ag.hawaii.gov/employment/">http://ag.hawaii.gov/employment/</a>, postmarked no later than Tuesday, February 19, 2019 to:

Department of the Attorney General Crime Prevention and Justice Assistance Division 235 South Beretania Street, Suite 401 Honolulu, Hawaii 96813

> (No phone calls, please) An Equal Opportunity Employer