



CRIMINAL JUSTICE PLANNING SPECIALIST

Exempt from civil service, temporary, full-time.
Hawaii State Government Benefits.

Continuous Recruitment Until Needs Are Met

Description: Contract management of federal and state crime grant programs; development of comprehensive criminal justice plans; liaison between federal, state, county, and non-governmental agencies involved in the criminal justice system.

Requirements: Bachelor's degree from an accredited university or college. Three years paid experience in human service or criminal justice programs with experience in at least two of the following areas: program/project administration, program development or planning (needs assessment, problem identification, analysis, recommendations), grant management. Computer competency; good analytical, writing, organization, communication, and people skills required.

Your resumé should clearly show your employment dates and a complete description of duties and responsibilities in each of your positions which involved:

- Human service or criminal justice programs,
- Program/project administration,
- Program development or planning,
- Grant management.

Salary range: \$64,620 to \$67,200 annually, pending qualifications of applicant.

To apply: Send cover letter, resumé, salary requirements, and completed Application for Exempt Employment. The application can be found online at:

https://ag.hawaii.gov/wp-content/uploads/2020/02/278_ATG_7.2018-HR-Fillable-v1.pdf

**Department of the Attorney General
Crime Prevention and Justice Assistance Division
235 South Beretania Street, Suite 401
Honolulu, Hawaii 96813**

(No phone calls, please)
An Equal Opportunity Employer