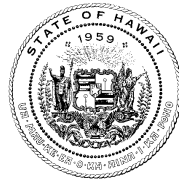


DAVID Y. IGE
GOVERNOR



CLARE E. CONNORS
ATTORNEY GENERAL

HOLLY T. SHIKADA
FIRST DEPUTY ATTORNEY GENERAL

STATE OF HAWAII
DEPARTMENT OF THE ATTORNEY GENERAL
425 QUEEN STREET
HONOLULU, HAWAII 96813
(808) 586-1500

HAWAII SEXUAL ASSAULT RESPONSE AND TRAINING (HSART) COORDINATOR

Exempt from civil service, temporary, full-time.
Hawaii State Government Benefits.

Description: Responsible for ensuring that the goals and objectives of the Hawaii Sexual Assault Response and Training (HSART) Program are met. Chapter 844G, Hawaii Revised Statutes, established the HSART Program within the Department of the Attorney General. The purpose of HSART is to address the manner in which sexual assault evidence collection kits are processed and tracked and to ensure that victims of sexual assault are informed of their legal rights. The HSART Coordinator will need to be committed to institutionalizing systems, policies, and protocols developed by the HSART members to strengthen the coordinated community response and level of quality care for victims of sexual assault.

Duties and Responsibilities: 1) Central point of contact for HSART members; 2) Assist the HSART members in meeting the goals and objectives of the HSART program; 3) Compile the annual statewide inventory as required by HRS Section 844G-5; 4) Assist HSART members in meeting the mandatory submission and testing requirements for sexual assault evidence collection kits; 5) Ensure that each law enforcement agency shall designate at least one person, who is trained in trauma and victim response, to receive all inquiries concerning sexual assault evidence collection kits and to serve as a liaison between the agency and victims; 6) Coordinate training, as appropriate, for HSART members and agencies; 7) Ensure that national best practices are applied to Hawaii's coordinated response to sexual assault; and 8) Respond to written, telephone, in-person, and e-mail inquiries from local, state, and national agencies relating to Hawaii's effort to reform the testing of sexual assault kits.

Requirements: Master's degree from an accredited university or college. Five years paid experience in human services or criminal justice programs with experience in at least two of the following areas: program or project administration, program development or planning (needs assessment, problem identification, analysis, and recommendations), grant management (grant writing, project monitoring, and evaluation). Knowledge of the criminal justice system and issues. Computer competency; good analytical, writing, organization, communication, and people skills are required.

Your resumé should clearly show your employment dates and a complete description of duties and responsibilities in each of your positions which involved:

- Human services or criminal justice programs,
- Program or project administration,
- Program development or planning,
- Grant management.

Salary range: \$69,876 to \$72,684/annually, pending qualifications of applicant.

To apply: Send cover letter, resumé, salary requirements, and completed Application for Exempt Employment (download Application from <<http://ag.hawaii.gov/employment>>), postmarked no later than June 30, 2021 to:

**Department of the Attorney General
Crime Prevention and Justice Assistance Division
235 South Beretania Street, Suite 401
Honolulu, Hawaii 96813**

(No phone calls, please)
An Equal Opportunity Employer