



**STATE OF HAWAII**  
**DEPARTMENT OF THE ATTORNEY GENERAL**  
*Ka 'Oihana O Ka Loio Kuhina*  
425 QUEEN STREET  
HONOLULU, HAWAII 96813  
(808) 586-1500

## **Criminal Justice Planning Specialist**

### **Position No. 125025**

Division with the Vacancy:  
Crime Prevention & Justice Assistance

**Opening Date: Monday, June 17, 2024**

**Last Day to File Applications: Continuous Recruitment Until Needs Are Met**

**Description:** Contract management of federal and state crime grant programs; development of comprehensive criminal justice plans; liaison between federal, state, county, and non-governmental agencies involved in the criminal justice system.

**Requirements:** Bachelor's degree from an accredited university or college.

**Experience and Knowledge:** Three years paid experience in human service or criminal justice programs with experience in at least two of the following areas: program/project administration, program development or planning (needs assessment, problem identification, analysis, recommendations), grant management. Computer competency; good analytical, writing, organization, communication, and people skills required.

Your resumé should clearly show your employment dates and a complete description of duties and responsibilities in each of your positions which involved:

- Human service or criminal justice programs,
- Program/project administration,
- Program development or planning,
- Grant management.

**Salary range:** \$70,668 annually, pending qualifications of applicant.

**To apply:** Send cover letter, resumé, salary requirements, and completed Application for Exempt Employment to:

Department of the Attorney General  
Crime Prevention and Justice Assistance Division  
235 South Beretania Street, Suite 401  
Honolulu, Hawaii 96813

(No phone calls, please)  
An Equal Opportunity Employer

Download Application for Exempt Employment from

[https://ag.hawaii.gov/wp-content/uploads/2020/08/Application-for-Exempt-Employment-278\\_AG\\_7.2020.pdf](https://ag.hawaii.gov/wp-content/uploads/2020/08/Application-for-Exempt-Employment-278_AG_7.2020.pdf)