

ATTACHMENT A

PIG GROUP A INFORMATION REQUESTS

PIG Group A has been assigned Chapters 1, 2, and 9 covering general provisions, law enforcement officer certification standards, and waiver/variance procedures. The Board requests your agency's policies and procedures regarding the following:

Information Requested (if information/policy/procedure exists)	❖ Cross-Reference	Relating to Rule:
Policy which defines Officer classification(s) and/or ranks (Patrol, Corporal, Sergeant, Detective, etc.)	—	Chapter 1
Policy establishing minimum hiring standards documents (age, citizenship, education)	—	Chapter 2
Pre-employment screening checklists	—	Chapter 2
Policy/Procedure(s) establishing medical/psychological fitness evaluation protocols (initial hire and fitness for duty)	—	Chapter 2
Background investigation procedures	—	Chapter 2
Document(s) which list disqualifiers for hire (felonies and misdemeanors, criminal conduct, dishonesty)	Also requested by Group C (Ch. 6)	Chapter 2
Total sworn officers (Number of positions including vacancies)	—	Chapter 2
Employment process for Officers with prior out-of-state certifications	—	Chapter 2
Employment process for lateral transfer (in-state)	—	Chapter 2
Training equivalency policy for new-hires	—	Chapter 2
Officer separation notification policy and procedure documents	<i>If already submitted for Group D, reference that submission</i>	Chapter 2
Emergency staffing waiver policy	—	Chapter 9
Medical/disability accommodation procedure documents	—	Chapter 9
Waiver of training requirement policy	—	Chapter 9
Return from extended leave policy	—	Chapter 9

❖ **Cross reference request:** These items only need to be submitted once to satisfy information requests for multiple PIGs